

Breakout Group Assignments (Facilitator and Recorder)

- Perinatal/Infant: Stephanie Wolf (F), Michelle Black (R)
- Children: Maddie Wegner (F), Ali Braun (R)
- Adolescent: Cora Ungerer (F), Holly Frye (R)
- Women/Maternal: Jill Nelson (F), Kayla Stangis (R)

Resources and References

- Domain Workgroup Worksheet/Action Plan Template
- KMCHC Agenda, July 23, 2025
- Notes from the May 2025 Workgroup Discussion and Meeting
- Roster

Breakout Group Rooms

1. Participants have been assigned to a domain workgroup based on their registration selection. When the workgroup discussion begins, they will be automatically moved to their designated Zoom room.
2. **Participants may switch workgroups at any time by returning to the main room and selecting a different breakout room.**
3. The breakout sessions begin at 10:30 am and end at 11:30 am.
4. The breakout group facilitator will guide the discussion, including monitoring the timing.
5. The recorder will take notes and help monitor timing. The recorder will give Denise Cyzman the workgroup notes electronically by August 1, 2025. (denise.cyzman@kansasaap.org)
6. KAAP (Denise or Marisa) will give each group a 5-minute notice before the workgroup discussion ends. When the breakout session ends, everyone will return to the main room.

Facilitator Instructions

- Welcome participants, introduce yourself, and have each member introduce themselves.
- Share your screen with the breakout group worksheet or refer them to the handout posted on the [KMCHC website](#).
- Guide the group's discussion using the worksheet and questions provided. Suggested timing is included, but feel free to adjust as needed. Please wrap up by 11:25 a.m. to allow time for the transition.
 - Introductions/clarify instructions (5 minutes)
 - Discuss worksheet questions – timing is flexible, with suggestions noted below.

- ***What were the most critical takeaways from listening to today's presentations?*** (15 minutes)
- ***Summarize your workgroup's progress on your Special Project since the last meeting and determine the next steps.*** (20 minutes)
- ***Complete the draft work plan.*** (10 minutes)
- ***Wrap up and move back into the large room.*** (5 minutes)
 - ❖ The facilitator will guide the group in summarizing their discussion for their small group report.
 - ❖ The recorder will document the discussion on the worksheet.
- The facilitator will ask all participants to complete the online survey by clicking the link provided or scanning the QR code. Both the link and QR code are also included on the breakout group worksheet.

Please complete the online evaluation survey. You can access it through [this link](#) or [this QR code](#).

[Evaluation for July 23, 2025, KMCHC Meeting](#)



Recorder Instructions

1. Document feedback on the breakout group worksheet. As needed, ask the group for clarification on key points and encourage them to be specific.
2. Help the facilitator monitor timing. See timing notes above, though the flow of the discussion can be flexible.
3. Help the facilitator make sure all voices are heard.
4. By **Friday, August 1, 2025**, submit workgroup notes for your group to Denise Cyzman at the end of the meeting or by email at denise.cyzman@kansasaap.org.

Denise Cyzman, KAAP Executive Director, and Marisa Guerrero, Outreach and Events Coordinator, will circulate through all work groups and be available for assistance.